How To Pay Your Rent Online

1. **LOGIN**

   Go to TheHousingCompany.org
   - Click the "Resident Portal" link at the top of the page
   - Click the plus signs to find your apartment, then click on the name of your property
   - If you’re already registered, enter your username and password to sign in
   - If you’re a new resident, click the "register now" link to get started

2. **ADD PAYMENT ACCOUNT**

   Add your payment account by clicking “Payment Accounts”
   From the Dashboard you can:
   View notifications, check out the community calendar, submit service requests, make payments and more!

3. **ADD PAYMENT TYPE**

   Select the payment type and enter your account information. Be sure to enter your information correctly to avoid returns.
4 SET UP RECURRING PAYMENTS

Ensure your rent is paid on time by setting up recurring payments where rent and other expenses are automatically deducted every month.

You can specify:
- How often you want to pay
- When payments should start
- How many times to pay

5 MAKE A ONE TIME PAYMENT

You can also choose to make a one time payment of current charges or both current and upcoming charges.

You can specify:
- Past due charges
- Past due & current charges
- Past due & current charges & pre-pay upcoming charges

6 CONFIRM & SUBMIT

Process your payment by clicking:

Submit Payment